

CHILD EMERGENCY CONTACT FORM  
UNIVERSITY UNITED METHODIST DAY SCHOOL  
2020-2021

Place Allergy  
Label Here  
(Office Use Only)

**(Please use black or blue ink only)**

CHILD'S FIRST & LAST NAME \_\_\_\_\_

PARENTS' NAMES \_\_\_\_\_ PARENT E-MAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

**IMPORTANT PHONE NUMBERS:**

MOTHER-HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELL \_\_\_\_\_

FATHER-HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELL \_\_\_\_\_

CHILD'S BIRTH DATE \_\_\_\_\_ TEACHER'S NAME \_\_\_\_\_

(for office use only)

DAYS YOUR CHILD ATTENDS SCHOOL MWF T/Th WF M-F

NAMES OF PEOPLE WHO ARE AUTHORIZED TO PICK UP YOUR CHILD, INCLUDING CAR POOL:

NAME	RELATIONSHIP	ADDRESS	PHONE	CELL
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PERSON TO CALL WHEN **PARENT CANNOT BE REACHED** TO PICK UP YOUR CHILD IN THE EVENT OF ILLNESS OR EMERGENCY:

NAME	RELATIONSHIP	ADDRESS	PHONE	CELL
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

IS THERE ANYONE WHO **MAY NOT** PICK UP YOUR CHILD?  
TO ENFORCE THIS REQUEST, A COURT DOCUMENT **MUST** BE FILED IN THE DAY SCHOOL OFFICE

PLEASE COMPLETE REVERSE SIDE

**SPECIAL CARE NEEDS**

DOES YOUR CHILD RECEIVE ANY SPECIAL SERVICES? \_\_\_\_\_

IF YES, WHAT SERVICES? \_\_\_\_\_

ALLERGIES  
\_\_\_\_\_

EXISTING ILLNESSES/MEDICAL CONDITION  
\_\_\_\_\_

HOSPITALIZATIONS WITHIN THE PAST TWELVE MONTHS \_\_\_\_\_

PREVIOUS SERIOUS ILLNESS AND INJURIES  
\_\_\_\_\_

MEDICATIONS PRESCRIBED FOR DAILY OR LONG TERM USE \_\_\_\_\_

**WILL YOU HAVE A SPECIAL HEALTH NEEDS FORM AND MEDICATION ON FILE WITH THE OFFICE?**

***(THIS IS A MUST FOR: ANY MEDICATIONS ADMINISTERED AT SCHOOL ON A REGULAR BASIS OR FOR ASTHMA OR MEDICATIONS FOR ALLERGIC REACTIONS SUCH AS AN EPIPEN)***

YES

NO

**EMERGENCY CARE INFORMATION**

PHYSICIAN'S NAME \_\_\_\_\_

PHYSICIAN'S PHONE NUMBER \_\_\_\_\_

PHYSICIAN'S ADDRESS \_\_\_\_\_

HOSPITAL PREFERENCE \_\_\_\_\_

INSURANCE CARRIER: \_\_\_\_\_ (if possible attach a copy)

POLICY# \_\_\_\_\_ GROUP# \_\_\_\_\_

POLICY IS IN THE NAME OF: \_\_\_\_\_

IN THE EVENT THAT I CANNOT BE REACHED TO MAKE ARRANGEMENTS FOR EMERGENCY MEDICAL ATTENTION AT THE TIME OF AN ILLNESS OR ACCIDENT, I HEREBY AUTHORIZE THE UNIVERSITY UNITED METHODIST DAY SCHOOL DIRECTOR, PERSON IN CHARGE OR EMS TO TAKE MY CHILD TO THE PHYSICIAN AND/OR HOSPITAL NAMED ABOVE.

**PARENT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_